

March 8, 2018

Honesdale, Pennsylvania

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner Wendell R. Kay and Commissioner Joseph W. Adams present.

The Commissioners were presented with copies of the minutes of the meeting held March 1, 2018. A motion was made by Commissioner Adams, seconded by Commissioner Kay and unanimous to approve the minutes of the said meeting.

Agenda

Scheduled to meet with the Commissioners: Appointments – South Wayne Water and Sewer Authority; Salary Board meeting; Payment of bills; Cancel Work Session meeting scheduled for March 26, 2018.

Correspondence and Communications

Received a letter from the PA Department of Public Welfare announcing Wayne County's tentative Child Welfare Needs-Based Budget allocations for State Fiscal Year 2018-19.

Received a letter from the PA Department of Human Services announcing the fiscal year 2017-2018 supplemental allocation of \$6,862 in Drug and Alcohol, Behavioral Health Services Initiative Appropriation funds.

Received a copy of the Legislation Bulletin from the County Commissioners Association of Pennsylvania dated March 2, 2018.

Received a letter from Mikyla Pigeon informing that she is resigning as a Dirt, Gravel and Low Volume Road Specialist in the Wayne Conservation District, effective April 27, 2018. A motion was made by Commissioner Kay, seconded by Commissioner Adams and unanimous to accept this letter.

Received a letter from Mary Ann Blackledge informing that she is resigning as a Caseworker in Children and Youth Services, effective March 6, 2018. A motion was made by Commissioner Adams, seconded by Commissioner Kay and unanimous to accept this letter.

Public Comment

The Commissioners expressed the thanks and support to all of the PPL Utility workers, National Guard, First Responders and EMA staff who worked to keep residence safe and informed during the most recent storm occurrence.

New Business

A motion was made by Commissioner Adams, seconded by Commissioner Kay and unanimous to reappoint Anthony Sabia to a five-year term on the South Wayne Water and Sewer Authority, effective January 1, 2018 to January 1, 2023.

A motion was made by Commissioner Adams, seconded by Commissioner Smith and unanimous to accept the resignation of Lawrence Lieberher as a Board Member on the South Wayne Water and Sewer Authority, effective February 22, 2018.

A motion was made by Commissioner Kay, seconded by Commissioner Adams and unanimous to appoint Laura Rusnak to fill a vacancy on the South Wayne Water and Sewer Authority, effective March 8, 2018 to January 1, 2022.

A motion was made by Commissioner Adams, seconded by Commissioner Smith and unanimous to approve Keith Pierson, as a Resource Conservationist in the Wayne Conservation District office, effective March 26, 2018.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

March 8, 2018

The Commissioners' meeting resumed.

A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to approve Stacey Mizwinski, as a County Caseworker 1 in the Housing/Human Services office, effective March 26, 2018.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

Other Business

The Commissioners received a copy of the Treasurer's Report dated March 6, 2018.

A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to approve the following bills for payment, as presented, which includes Checks No. 88659 through 88726. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
88659	LEATRICE ANDERSON ESQ	WC APPOINTMENTS	\$ 624.00
88660	STARCAP MARKETING LLC	#117345 MAINT RENEWAL 4/1-4/1/	\$ 2,160.00
88661	AQUA PA	#0015223551084029 DUE 3/21	\$ 717.25
88662	BIMBO FOODS, INC	#6900806999999 DUE 2/17	\$ 86.00
88663	STEVEN BURLEIN	PD FEB EXPENSES	\$ 615.90
88664	CHILDREN'S ADVOCACY CENTER	WCCY ACCT	\$ 500.00
88665	CORNELL ABRAXAS GROUP, INC	EVERGREEN JAN SERVICES	\$ 5,016.87
88666	DAVID L DECKER	WILLIAM C 2/28	\$ 34.75
88667	DE LAGE LANDEN FIN SERVICES	#54444 DUE 3/15	\$ 223.91
88668	DELTA DENTAL OF PA	#39-R10332600000 CLMS 2/17-2/2	\$ 6,458.78
88669	DIRLAM BROS LUMBER CO INC	#WAY280 DTD 2/23	\$ 1,136.63
88670	EARTHLINK BUSINESS	#3013429 DUE 3/14	\$ 4,436.84
88671	EVOLVE INSURANCE ADVISORS LLC	MARCH PREMIUM	\$ 2,005.50
88672	FRITZ BROS INC	#WAY222 DUE 3/10	\$ 15.96
88673	FROMM ELECTRIC SUPPLY CORP	#231549 DTD 2/26	\$ 138.86
88674	GATEHOUSE MEDIA NEPA	#00016586 PRIMARY ELECTION	\$ 139.76
88675	GOVERNMENT SOFTWARE SERVICES INC	WC ASSESSMENT ACCT	\$ 18,925.14
88676	HARRISON D BALTHASER	WC RECYCLING CENTER ACCT	\$ 1,700.00
88677	NICOLE HENDRIX	BUSINESS CARDS	\$ 28.59
88678	RICHARD HENRY, ESQ	PD JAN & FEB	\$ 1,200.00
88679	ROBERT & CASSI HERNANDEZ	FC FEB	\$ 766.00
88680	HIGHMARK BLUE SHIELD	#1165121002 CLMS THRU 3/2	\$ 54,522.24
88681	HIIG-ELITE UNDERWRITERS AGENCY INC	MARCH PREMIUM	\$ 16,797.00
88682	HONESDALE AGWAY	#700557 DTD 1/29	\$ 9.61
88683	HOWELL, HOWELL & KRAUSE	JUSTIN K THRU 2/28	\$ 162.50
88684	MICHELLE B HUNT	2017 EXPENSES	\$ 99.50
88685	INSIGHT	#10074847 DUE 11/16	\$ 8,638.29
88686	JUSTICE WORKS YOUTH CARE INC	WCCY ANGER MANAGEMENT	\$ 11,955.00
88687	KEENAN & ASSOCIATES	WAYNECOU INSTALLMENT 12	\$ 1,254.00
88688	MARK & BONNIE LATOURETTE	REFUND	\$ 54.13
88689	PRE-PAID LEGAL SERVICES INC	#0047980 DTD 2/15	\$ 476.95
88690	MAGUIRE ELECTRONICS	#1G3403 DUE 3/9	\$ 23.00
88691	MARY McCORMICK	TRAVEL EXP 2/13 & 2/27	\$ 49.29
88692	MESKO GLASS & MIRROR CO INC	#7406 DTD 1/8	\$ 68.00
88693	MICROFILM OFFICE	POSTAGE	\$ 70.81
88694	NORTHEAST COUNSELING ASSOC INC	FEBRUARY SERVICES	\$ 20,772.20
88695	JUDITH O'CONNELL	FEB MILEAGE	\$ 39.96
88696	CHRISTA ODELL	MAYSERVICES	\$ 5,482.25
88697	PA ASSOC OF COURT MANAGEMENT	DEBORAH J DANIELS 2018 DUES	\$ 350.00
88698	PA DEPARTMENT OF REVENUE	#84015029 DUE 3/14	\$ 23.81
88699	PA CONFERENCE OF STATE TRIAL JUDGES	JUDGE JANINE EDWARDS 2018 DUES	\$ 125.00
88700	PA DEPARTMENT OF CORRECTIONS	MEHELTZ & MEDICO	\$ 1,600.00
88701	REINHART FOOD SERVICE	#25970 FEB SERVICES	\$ 5,045.93
88702	RENT-E-QIUP INC	#3273 3/1	\$ 108.10
88703	RESERVE ACCOUNT	#23577901 REPLEMISH	\$ 12,000.00
88704	SAGE TECHNOLOGY SOLUTIONS, INC	#001186 DTD 2/15	\$ 1,066.14
88705	KATHLEEN SCHLOESSER	FEB MILEAGE	\$ 43.94
88706	WARREN SCHLOESSER ESQ	CM FEBRUARY	\$ 725.00
88707	THE SHERWIN-WILLIAMS CO	#4229-6773-7 DTD 2/10	\$ 53.52
88708	STANTON OFFICE EQUIPMENT	TREASURER'S FURNITURE	\$ 1,706.00
88709	STAPLES ADVANTAGE	#B03510 DUE 3/5	\$ 2,146.92
88710	STARR UNIFORM CENTER	GABIKIAN	\$ 1,879.91
88711	THE TIMES - TRIBUNE	#1465713 RENEWAL	\$ 218.40
88712	TRACTOR SUPPLY CREDIT PLAN	XXXXX9058 DUE 3/24	\$ 227.71
88713	TYLER TECHNOLOGIES INC	#4747 MAINT CONTRACT DUE 3/16	\$ 26,043.15
88714	UGI PENN NATURAL GAS	#411007494973 DUE 3/26	\$ 2,990.02

March 8, 2018

88715	ULINE	#4415091 DTD 2/6	\$	77.00
88716	VECTOR SECURITY INC	#5029030 DUE 3/21	\$	717.48
88717	LINDA VONSON	FURNITURE	\$	3,000.00
88718	WASTE MANAGEMENT INC	WC RECYCLING FEB SERVICES	\$	1,161.00
88719	WAYNE COUNTY FAMILY CENTER	MARCH RENT	\$	1,200.00
88720	W C JUV. PROBATION DEPT PETTY CASH	PLACEMENT F 7.07 G 30.00	\$	75.75
88721	WEX BANK	#0496002531101 DUE 3/22	\$	555.83
88722	WILSON LAW, PC	80-2018-DR CM	\$	225.00
88723	KEVIN WINTERSTEIN	STIPEND LIFE SKILLS	\$	50.00
88724	ZEE MEDICAL SERVICE CO	#0523437 DTD 11/14	\$	215.36
88725	ZONES	#0071068074 DUE 3/8	\$	4,776.99
88726	HONESDALE BOROUGH	PARK ST PERMITS	\$	526.31
Total			\$	<u>236,339.74</u>

WEEKLY VOUCHER REPORT FROM 3/8/2018 TO 3/8/2018

VOUCH	VENDOR	DESCRIPTION	AMOUNT
955	JENNIFER BARILLO	FEB 2018 EI OT BASE SERVICES	254.08
956	JENNIFER L. MALAK	FEB 2018 EI PT BASE SERVICES	127.04
957	JAMEE RUDDY	FEB 2018 EI SNI-BEHAVIOR BASE SERVICES	111.96
958	MARY J. CARDINAL	NOV 2017 - JAN 2018 EI SNI-VISION BASE SERV	531.81
959	KAREN L. KANE	FEB 2018 EI PT BASE SERVICES	508.16
960	NANCY N. MUCHA	FEB 2018 EI ST BASE SERVICES	1,969.12
961	PEDIATRIC & ADULT THERAPY SERV. INC	FEB 2018 EI BASE EVALUATIONS	1,063.62
962	KAREN E. RICKERT	FEB & MAR 2018 EI SNI BASE SERVICES	951.66
963	U.S. HEALTHCARE SERVICES, LLC	JAN 2018 EI SNI BASE SERVICES	447.84
964	BUNNELL WASTE REMOVAL, INC.	APR-JUN WEEKLY PICK UP - DIC & PR	96.00
965	BUNNELL WASTE REMOVAL, INC.	APR-JUN WEEKLY PICK UP - 6TH ST TLA	114.00
966	CASE TIRE SERVICE, INC.	REPAIRS TO COUNTY VEHICLE #218	21.25
967	GABRIELLE GARDNER	FEB 2018 EMPLOYEE TRAVEL EXPENSES	36.00
968	HUMAN RESOURCES CENTER, INC.	JAN 2018 SOCIAL REHAB SERVICES	1,397.30
969	HUMAN RESOURCES CENTER, INC.	JAN BH VOC REHAB SERV. (WORK ACTIVITS)	4,641.35
970	HUMAN RESOURCES CENTER, INC.	JAN BH VOC REHAB SERV. (TRANSPORTATN)	736.98
971	JBS, INC.	MAINT. AGREEMENT - SHARP/MXM503N	107.88
972	MAGUIRE ELECTRONICS	MAR 2018 PAGER AIRTIME FEES	68.00
973	NETGATE	SG-2440 SECURITY GATEWAY-FIREWALL-6TH ST	560.89
974	POCONO PEST, INC.	ONE YEAR PEST CONTROL - FAIR AVE APTS	318.00
975	SONJA F. NAPIER	304 & 303 HEARING ATTENDANCE	555.00
976	STEP BY STEP, INC.	JAN 2018 BH HOUSING SUPPORT SERVICES	3,000.00
977	UGI PNG	RESIDENTIAL HEATING - FAIR AVE APTS	94.00
978	THE ADVOCACY ALLIANCE	FEB ID INCIDENT MANAGEMENT (ADM & SC)	971.00
979	THE ADVOCACY ALLIANCE	FEB CHILDREN'S MH ADVOCACY & WARM LINE	2,656.00
980	NHS PENNSYLVANIA	OCT 2017 & JAN 2018 ESS	4,570.32
981	NHS PENNSYLVANIA	OCT 2017 & JAN 2018 CRISIS INTERVENTION	901.60
982	NHS PENNSYLVANIA	OCT 2017 - JAN 2018 PSYCH REHAB SERVICES	8,100.00
983	DIRLAM & FIRMSTONE, LLC	ESG FUNDING - RR 2017 - MAR 2018 RENT	500.00
984	DIRLAM & FIRMSTONE, LLC	ESG FUNDING - RR 2017 - SEC DEPOSIT	500.00
985	SHELDON J. SMITH	ESG FUNDING - RR 2017 - MAR 2018 RENT	800.00
986	SHELDON J. SMITH	ESG FUNDING - RR 2017 - SEC DEPOSIT	800.00
987	RAYMOND V. HARRINGTON III	ESG FUNDING - RR 2017 - SEC DEPOSIT	713.00
988	BLUE RIDGE COMMUNICATIONS	MONTHLY CABLE & INTERNET SERVICE	147.55
989	SHELDON J. SMITH	ESG FUNDING - RR 2017 - MAR 2018 RENT	800.00
990	SHELDON J. SMITH	ESG FUNDING - RR 2017 - SEC DEPOSIT	800.00
991	JUNIUS WILLIAMS	SEC DEPOSIT RETURN - INDUSTRIAL PT APT #6	500.00
992	WAYNE COUNTY COMMISSIONERS	03/02/2018 PAYROLL	63,219.26
993	CARE FOR PEOPLE PLUS, INC.	FEB ID HOME & COMM HAB BASE SERV.	646.40
994	HUMAN RESOURCES CENTER, INC.	JAN 2018 ID EMPLOYMENT BASE SERVICES	71.00
995	NHS PENNSYLVANIA	JAN 2018 ID SPECIALIZED SUPPORTS BASE	168.96
996	JBS, INC.	COPIER MAINT. AGREEMENT - SHARP/ARM550N	103.88
997	M.M.M. WASTE REMOVAL, INC.	TRASH REMOVAL - INDUSTRIAL PT APTS	137.00
998	HIGHHOUSE OIL OPERATIONS, INC.	FEB 2018 COUNTY VEHICLE FUEL CHARGES	835.98
999	WAYNE CO AREA AGENCY ON AGING	JAN 2018 BH TRANSPORTATION SERVICES	160.00
1000	VERIZON	MONTHLY PHONE CHARGES - 6TH ST TLA	95.41
1001	DAVE'S FOODTOWN	FEB 2018 PR COOKING GROUP SUPPLIES	124.02
1002	WEIS MARKETS, INC.	FEB PARK ST TRAINING KITCHEN SUPPLIES	450.67
			\$106,483.99

HSA WEEKLY VOUCHER REPORT FROM 3/8/2018 TO 3/8/2018

VOUCH	VENDOR	AMOUNT	DESCRIPTION
1739	FCSP client M.B.	\$123.97	FCSP client supplies reimb - Feb 2018
1740	FCSP client R.R.	\$250.00	FCSP client supplies & services reimb - Feb
1741	FFCSP client A.J.	\$300.00	FFCSP client services reimb - Feb 2018
1742	MA client S.B.	\$31.08	MA client travel - Jan & Feb 2018
1743	MA client L.B.	\$19.44	MA client travel - Feb 2018
1744	MA client J.B.	\$16.80	MA client travel - Feb 2018
1745	MA client J.F.	\$216.00	MA client travel - Jan 2018
1746	MA client M.M.	\$17.28	MA client travel - Feb 2018
1747	MA client K.M.	\$32.40	MA client travel - Feb 2018
1748	MA client J.M.	\$8.16	MA client travel - Feb 2018
1749	AQUA PENNSYLVANIA	\$179.48	Water bill, Honesdale, 1/24/18 - 2/22/18
1750	DEBRA BIRTEL	\$150.00	Drivers' tips, Mar 22 bus trip to Mohegan Sun
1751	BLUE RIDGE COMMUNICATIONS - D&A	\$91.14	Cable TV for D&A from 3/7/18 - 4/6/18
1752	RICHARD J. CARON FOUNDATION	\$2,250.00	Training program fee for SAP Maint. course - D&A
1753	CASE TIRE SERVICE INC.	\$924.88	Tire services and maintenance - 1/26/18-2/25/18
1754	CENTRAL WAYNE REGIONAL AUTH.	\$75.00	Sewer bill, Honesdale, Feb 2018

March 8, 2018

1755	DAVES FOODTOWN	\$51.76	Food -Board & HSA breakfast mtgs, PS cons L.C.
1756	DAVES FOODTOWN	\$37.07	Food bill, Honesdale Pantry - Feb 2018
1757	DEMPSEY UNIFORM & LINEN	\$1,175.55	Linen rentals & supplies - Feb 2017
1758	EARTHLINK BUSINESS	\$38.30	Phone bill, D&A - 2/22/18-3/21/18
1759	FIRST ALARM SECURITY INC	\$3,582.00	Purchase & installation -control keypad- Aging
1760	FOREST CITY NEWS	\$67.50	Ads - Feb 2018 Job Openings
1761	FRITZ BROS INC.	\$41.14	Supplies for repairing toilets at Hawley center 2/12/18
1762	DR. GARY R. GOOD	\$425.00	Outpatient BHSl & co-pays for Dr. - Aug 2017 & Jan 2018
1763	INSIGHT PUBLIC SECTOR	\$1,407.18	ThinkCentre PC, wireless keybd/mouse, monitors
1764	INSIGHT PUBLIC SECTOR	\$174.00	ViewSonic 24 in LED monitor - LSeagraves
1765	INSIGHT PUBLIC SECTOR	\$11.83	StarTech 6 ft DisplayPort cable - CCrum, D&A
1766	KOBERLEIN INC.	\$225.00	Grease pumping, Honesdale - 2/12/18
1767	MIKE LIUZZO	\$120.00	Tai Chi classes - Jan 31, Feb 21 & 28
1768	MAGUIRE ELECTRONICS	\$21.00	Monthly airtime for D&A pager - Mar 2018
1769	MARCHET TRANSIT, INC.	\$408.63	Wheelchair lift service & repair - van #68
1770	C.E. MENDEZ FOUNDATION, INC.	\$284.84	Drug prevention 3rd grade materials - STR/CURES grant
1771	ANNETTE MEROLA	\$105.00	Yoga classes at Hawley Center - Feb 13, 20, 27
1772	JOHN MULQUEEN	\$700.00	Storage units #1-mo 2, #4-mo 26, & #153- mo 18
1773	THOMAS V. MURRAY	\$450.00	Vehicle cleaning services - 2/24 & 3/4/18
1774	THE NITTANY LION INN	\$150.82	Hotel for CMyers for Feb 25-27 PASAP-PAMLE conference
1775	NE LASER TONER & COPIER SVC	\$389.65	Toner - Hawley Center color printer
1776	NE LASER TONER & COPIER SVC	\$127.97	Copy fee-Feb. svc, supplies & drums, IR Advance 4035
1777	NORTHERN TIER RESEARCH	\$372.60	Drug screens for suboxone clients - Jan 2018
1778	OFFICE DEPOT	\$62.82	Office supplies - AWhyte, AAA restock
1779	PENN JERSEY PAPER CO.	\$3,061.94	Non-food kitchen supplies - Feb 28, 2018
1780	POCONO PEST	\$103.00	Pest control - Honesdale & Hawley, Feb & ADC
1781	RAMADA INN - STATE COLLEGE	\$325.52	Hotel -Trauma Informd Sys Trans class
1782	PETER RAPP	\$325.50	Options consumer reimb for services - Feb 2018
1783	REINHART FOOD SVC-EASTERN DIV	\$8,567.42	Monthly food service bills - Feb 2018
1784	STANTON OFFICE EQUIPMENT	\$511.00	Chair, SSchroeder, chair mats, AWhyte & MValinski
1785	TOFTREES	\$214.84	Hotel - Zerechak for 3/14 PACDAA membership mtg
1786	US FOODS	\$6,756.62	Monthly food service bills - Feb 2018
1787	VERIZON WIRELESS - 2	\$754.48	Monthly tablet line access bill - 1/24/18 - 2/23/18
1788	JANET BATAILLE	\$19.80	Volunteer travel - Feb 2018 for Ombuds
1789	DEVEREUX POCONO CENTER	\$58.50	Volunteer travel - Feb 2018
1790	KEN KESTEL	\$45.00	Volunteer travel - Feb 2018
1791	MARALYN NALESNIK	\$35.10	Volunteer travel - Feb 2018
1792	BARRY J. NOVACK	\$49.50	Volunteer travel - Feb 2018
1793	ERNIE SEAGRAVES	\$184.05	Volunteer travel - Feb 2018
1794	LISSETTE CARNEGIE	\$22.05	Staff travel - Feb 2018
1795	MICHAEL CANTASANO	\$77.85	Staff travel - Feb 2018
1796	HELEN COBB	\$36.90	Staff travel - Feb 2018
1797	JACQUELINE COLE	\$14.40	Staff travel - Feb 2018
1798	JULIE CORNWELL	\$76.85	Staff travel - Feb 2018
1799	CATHLEEN DEGRAZIA	\$40.95	Staff travel - Feb 2018
1800	SHERRY FICKEN	\$13.05	Staff travel - Jan & Feb 2018
1801	ELAINA GREER	\$60.75	Staff travel - Feb 2018
1802	PATRICIA NELSON	\$97.42	Staff travel - Feb 2018
1803	MONIQUE ORR	\$146.70	Staff travel - Feb 2018
1804	DIANE RIVELAND	\$76.50	Staff travel - Feb 2018
1805	BARBARA ROBISCH	\$139.50	Staff travel - Feb 2018
1806	CATHERINE VARGO	\$109.35	Staff travel - Feb 2018
1807	LEIGH WASHINGTON	\$45.45	Staff travel - Feb 2018
		\$37,085.28	

Hazmat

725	HIGHHOUSE ENERGY	#2083 DUE 3/15	\$438.97
-----	------------------	----------------	----------

911

1079	AT & T	#0541784593001 DUE 3/22	\$ 220.41
1080	INSIGHT	#10074847 DUE 3/8	\$ 1,375.48
1081	MSC ASSOCIATES INC	WAYNE COUNTY ACCT DUE 3/4	\$ 350.00
1082	ZEE MEDICAL SERVICE CO	#00 0523438 DTD 12/20	\$ 98.50
Total			<u>\$ 2,044.39</u>

A motion was made by Commissioner Kay, seconded by Commissioner Adams and unanimous to cancel the Work Session meeting scheduled for Tuesday, March 20, 2018.

A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to adjourn.

Vicky J. Botjer, Chief Clerk